

**CPVB Booster Meeting**  
**CPHS Fieldhouse**  
**October 10, 2024 @ 5:30 pm**

1. Approval of September meeting minutes (9/6/2024)
2. Silent Disco Update: Purchased and in use!
3. Media Board Update
  - a. Installation complete (still waiting on Kevin at CPHS to hopefully get us a district device)
  - b. Total estimated cost: \$8,001.74. As of 10/9, paid \$6,739.90.
  - c. Total given to date: \$3,827.84 as of 10/9
4. Financial Report
  - a. Current balance as of 10/9 - \$26,534.93 (Rollover from last FY \$19,328)
  - b. Fundraising-
    - i. Sponsorship: \$14,220.69 (Spring \$7,542.60 and summer \$6,678.09)
    - ii. Online Fundraiser as of 10/9 - \$12,723.50
  - c. Upcoming Expenses
    - i. Senior Night
    - ii. Playoff decor
    - iii. Sand bash
    - iv. Banquet
5. Committee Updates
  - a. Event Committee
    - i. Volley For a Cause 10/18: Betsy
    - ii. Parent Night- 10/25: Coach McLaughlin
    - iii. Senior Night- 10/29: Valerie
    - iv. Banquet 12/9: Michelle
  - b. Volunteer Committee
    - i. Locker Room Decorations- 10/18 & 10/29: Jenny Kurz
  - c. Design Committee
    - i. Website: Beth
    - ii. Media Board: Maureen
    - iii. Game Day Programs: Beth
    - iv. Senior/End of Season Videos: Michelle and Mack
      1. Submit your videos/photos to: [cphsvbphotos@gmail.com](mailto:cphsvbphotos@gmail.com)
6. Next meeting proposed Nov 18 or 19

Haley H. called the meeting to order at 5:30 pm. Haley asked for a vote to approve the last meeting minutes. Bianca approved and Beth gave secondary approval. The silent disco headphones are in and in use. They will likely be used for tournaments but the girls do like them. Haley and Maureen K. gave an update on the Media Board. Install is complete. Haley is meeting with the campus Tech contact, Kevin, next Wednesday at 3 pm. Ted P. is available to come to that meeting as well. We may need to consider getting a district device to run the board. Kevin, the Tech contact for the school, gave some options to the Coaches regarding an athletic device and an athletics WiFi. There are some outstanding

expenses that need to be paid out for the Media Board. If we need funds beyond the donation, we may ask the basketball boosters (girls and boys) to chip in as they will use the media board as well. Bianca D. gave a status on the budget. An additional line item for upcoming expenses was added- flowers for Parent Night. Bianca and Michelle W. discussed the budget for the banquet. Michelle will look into adding dessert to the menu. The venue is covering the cost of facility rental so our budget has increased. Bianca and Michelle will work on finalizing expected expenses so that we can determine if we need to charge a small fee for tickets. We will not charge a fee for athletes, our manager, our coaches or Admin to attend the event. Coach McLaughlin will send the invitations to Admin. Michelle will send out a Save the Date to the team/parents. She will hold off sending the actual invitation until early November. Michelle is going to work with a resource on balloons. The group discussed the possibility of acquiring light up marquee style letters that spell CPHS. What has been found is not necessarily quality- we want letters that last and look nice. This topic was tabled until a solution is found. Haley provided an update that we will no longer start fundraising in spring and instead start those activities in August. Betsy E. gave an update on Volley For A Cause- she is going to make 3 posters and she will also send out a reminder to everyone that signed up to volunteer at this event. Coach McLaughlin gave an update on Parent Night. She will put an order in at Randalls for flowers. JV and Freshman parents should be there by 5:20 as the flowers and announcements for Parent Night will occur before their games start. Haley gave an update on Senior Night. Valerie is taking point on Senior Night. She has balloons and cookies ordered. The Booster Club is only allowed to give \$85- 3 Amazon cards will be purchased for our 3 seniors. We will need the backdrop for photos on Senior Night. It is currently at Miriam's house. She will need help putting it together- it has to be put together in the gym as it will be too big to carry through the doors. Haley asked about the easels for photos. These are likely at Michelle's house. Michelle will take a look at the boxes she is storing in her garage to ensure these are the easels. The group spoke briefly about Playoffs and possible themes. Amy K. is handling the Playoff shirts. They need to be ready the Thursday before Playoffs start. Jenny K. gave an update on locker room decorations for October. Green Out is 10/18 and Black Out is 10/29. Bianca provided a budget for the decor- which should include decor for the bus to Playoffs. McKensie D. asked if we were planning on doing a silent auction at the Banquet. Haley advised that we will auction off the JV and Freshman banners. McKensie offered to look into a customized item to add to the silent auction. She will outreach her contact for this item and see if they can work something out. McKensie will also outreach a previous senior gift sponsor for a potential donation. The group wrapped the discussion at 6:27 pm.